

La Valle Town Board Meeting AGENDA

Date: Monday February 13, 2017

Time: 7:00 p.m.

Location: Board Meeting Room

Town of La Valle 314 State Hwy 33/58

La Valle, WI. 53941

1. Call to order
2. Roll Call
3. Pledge Allegiance to the Flag
4. Adopt Posted Agenda for February 13, 2017 Town Board Meeting
5. Approve Town Board Minutes from January 9 2017
6. Approve Town Board Minutes from January 23, 2017
7. Financial Report presented by Treasurer Geitz
 - 7a.** Payment of Vouchers
 - 7b.** Transfer funds
 - 7c.** Accept financial report
8. Clerk's Report- Clerk District Meeting March 2, 2017
 - 8a.** Sauk County Unit of Wisconsin Towns Association Thursday February 16, 2017 at 7:00pm
 - 8b.** Department of Revenue letter regarding Bureau of Equalization staff appraisers working throughout Sauk County's 15-County Districts from February 2017 to April 30, 2017 (assessment review)
9. Chairman's report
 - 9a.** Design Downtown Reedsburg publication on Town of La Valle website
 - 9b.** Discuss and possible action to posting of Board Approved Minutes on Website
 - 9c.** Sauk County Ordinance Amendment to Chapter 7 and 26
10. Discuss and possible action for Notification of General Records Schedule Adoption (10 schedules)
 - 10a.** Administrative and Related Records
 - 10b.** Budget and Related Records
 - 10c.** Facilities management and Related Records
 - 10d.** Fiscal and Accounting Related Records
 - 10e.** Fleet and Aircraft Management Records
 - 10f.** Human Resources and Related Records
 - 10g.** Information Technology and Related Records
 - 10h.** Payroll and Related Records
 - 10i.** Purchasing and Procurement
 - 10j.** Risk Management and Related Records
11. Review working draft copy of Town of La Valle Employee Handbook
12. Police Report-presented by Officer Astle
13. Road Report- presented by Public Works Director Alan Johnson
 - 13a.** Section 11 update

14. Fire Department Report and Update(s)
15. Ambulance Report
16. Public Comment
17. Possible agenda items for next Board meeting
18. Adjourn

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact the Town of La Valle Clerk at 608-985-7695, or email at tnlv1@mwvt.net 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.